



CAISTER ACADEMY
Creative Education Trust
School of Literature
and Performing Arts

Examination Invigilator

Salary: £9.50 per hour plus holiday pay

Hours of work: As and when required throughout the year including the main GCSE examination months of May to July

This is an exciting opportunity for a confident, calm and approachable person to join our team as an Examination Invigilator at Caister Academy. The successful candidate will have high standards of work completion and embody our core values of Ambition, Opportunity, Character and Community. This is a non-teaching role that will be particularly suited to staff with an interest in education and a commitment to provide the best possible learning environment for our students.

Caister Academy is one of Norfolk's leading co-educational secondary schools, situated in the coastal village of Caister, just east of Norwich. It is well regarded for excellence in performing arts and English, with aspirations to lead nationally in all areas. As part of Creative Education Trust we work in collaboration with other local Academies, and receive development opportunities and support from Creative Education at a national level.

We are looking for a supervisor who:

- Has a **passion** for education and an ability to **communicate positively** with young people.
- Uses their initiative, is self-motivating and able to **inspire** others.
- Upholds the **highest standards** in all that they do.
- Enjoys working as part of a team to ensure the **success** of our community.
- Is driven to relentlessly **remove barriers** to students' success.

In return Caister Academy will offer you:

- A **thriving**, innovative learning community, committed to excellence.
- A **supportive**, welcoming community of professionals.
- Extensive **development** and **collaboration opportunities**, through the Creative Education network.

For further details, or an informal discussion about the role with the Examinations Officer, Miss Diane Foster please contact her via diane.foster@oldsite.caisteracademy.org.uk

Application packs are available for download at <https://www.tes.com/jobs/employer/caister-academy-1077649>

For more information on Creative Education Trust visit www.creativeeducationtrust.org.uk

Closing date: We will hold interviews as soon as we have received enough applications from suitably qualified applicants. If a successful appointment is not made, then we will repeat the process. Please do not hesitate to contact Ruth Woods if you would like an update on your application and details of a potential interview date.