

WINDSOR ROAD
CAISTER-ON-SEA
GREAT YARMOUTH
NORFOLK
NR30 5LS

PRINCIPAL: HELEN SEATH
T +44 (0)1493 720542
E enquiries@caisteracademy.org.uk
www.caisteracademy.org.uk



**CAISTER
ACADEMY**
*Creative
Education
Trust*

Thursday 20 November 2025

Dear Parent

Christmas Update

I am delighted to write to you as we approach that special time of year again with information on our planned Christmas activities.

We plan to spend December celebrating our wonderful students' achievements and community involvement with some special events, including raising money for charitable causes.

Below is a timeline of Christmas activities:

Christmas Tree - Monday 24 November

A Christmas tree will be erected in the central school block and decorated by members of the Student Leadership Team.

Rudolph Run – Friday 5 December

A sponsored event in aid of Nelson's Journey, to support children who are bereaved. The event is to take place in the Sports Hall from 3.15pm until 4.00pm.

Celebration Assemblies – Tuesday 16 December

Timings of the celebration assemblies are as follows:

- Period 1 - 8.50am -9.35am Year 11
- Period 2 – 9.50am-10.35am - Year 9
- Period 3 – 11.20am-12.05pm - Year 8
- Period 4 – 12.10pm-12.55pm - Year 7
- Period 5 – 2.00pm-2.35pm - Year 10

These assemblies will take place in the Sports Hall. During each assembly we will present certificates, badges, and medals for rewards earned during the term; we will also celebrate our Principal's Reward earners. Parent invitations will follow shortly.

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The Christmas Show - Monday 15 December to Wednesday 17 December

Our Christmas Show performance dates are Monday 15, Tuesday 16 and Wednesday 17 December 2025. We are very proud of the hard work our students and performing arts staff have put into this year's production. Tickets for the show are priced at £5.50 each for Caister Academy students and £7 for all other audience members and will be on sale via www.ticketsource.co.uk on Monday 24 November. All tickets must be purchased in advance, as these will be unavailable for purchase on the evening.

Caister Coins Secret Event – Wednesday 17 December

The year group with the highest number of coins will be invited to our mystery rewards event.

Christmas Lunch – Thursday 18 December

We are delighted to be hosting a traditional festive Christmas lunch for all year groups. Options include roast chicken with chipolata and stuffing or vegetable wellington, complete with all the trimmings. Lunch will be followed with a festive gingerbread man or rice crispy cake. Christmas lunch is £2.61 for all non-free school meal students and will be payable separately via ArborPay. If your child would like a Christmas lunch, please complete the attached form [Christmas Lunch Order Form](#), including those that are in receipt of free school meals. Students not participating in the Christmas lunch, must ensure that they either have a packed lunch with them or have preordered a baguette. There will be no other lunch options available. To book your child's Christmas lunch or to order a baguette please complete the form by 12.00pm on Friday 28 November. Following the completion of the form, please ensure there is sufficient funds in your ArborPay account as the money will be taken on the day for Christmas lunch. Please complete one form for each child.

Young Carers Christmas Celebration – Thursday 18 December

To celebrate the festive season with our Young Carer Community, we will be holding a VIP Christmas lunch and afternoon celebration. Invitations to this event will be distributed to Young Carers over the next few days. If you have any questions with regards to this event, please do not hesitate to contact Mr Ames via email luke.ames@caisteracademy.org.uk.

Christmas Jumper Day- Thursday 18 December

All students and staff are invited to make a £1.00 donation to Save the Children and wear a Christmas jumper for the last day of term. To minimise disruption to learning, I would like to emphasise that this is not a non-school uniform day. Student's will be expected to follow normal uniform guidelines, but may substitute their shirt, blazer, and tie for a Christmas jumper. If you would like your child to discretely borrow a Christmas jumper for the day, please ask them to visit Mrs Butcher in Mathematics 6.

Support over the Holiday Season

For anyone who might seek additional support during this time of year, the following local providers are available:

[Caister Community Larder](#)

[Flegg Area Foodbank](#)

[The Salvation Army Great Yarmouth](#)

[Leeway - Domestic Abuse Helpline](#)



Other assistance can be sought by contacting Great Yarmouth Borough Council's support line 0808 196 2236. Your situation will then be assessed, and you may either be referred to a food bank, or your needs will be addressed with support, advice, and signposting to other agencies.

Thank you

Finally, I would like to thank you for supporting our school community this term and wish you a happy and safe Christmas and New Year. I look forward to welcoming our students back rested and ready for another exciting year on Tuesday 6 January.

Yours faithfully

A handwritten signature in grey ink, appearing to read 'E Preston', is positioned below the 'Yours faithfully' text.

Mrs Emma Preston
Vice Principal