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Dear Parent/Carer

Caister Academy Keeping In Touch

I hope that you and your family are safe and well. I am writing to keep in touch as we continue to look forward to welcoming your child to Caister Academy in September.

At this time, we are awaiting further guidance from the Department for Education as to what transition arrangements will be possible prior to September. As soon as we become aware and are able to plan, we will contact you to ensure you are kept up to date.

In the meantime, we will be sending out some forms for completion and you will be contacted in the next fortnight by a member of our transition team. The purpose of this call will be to check in and see how you and your child are doing under the current circumstances. They'll also be taking some further contact details to make it easier for us to stay in touch, and sharing some documents that will ensure we have all the information we need to support a smooth start for your child.

Once again, please do not hesitate to contact me if you have any queries at this time.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'A Lumley', written in a cursive style.

Mrs A Lumley
Assistant Vice Principal for Student Guidance