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**CAISTER
ACADEMY**
*Creative
Education
Trust*

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Dear Parent/Carer

You are probably aware of the additional Pupil Premium funding received by schools from the Government. This money is given to schools for each pupil registered for a Free School Meal, is Looked After, or has a parent serving in one of the armed forces. Paid direct to schools, the funding for 2020/21 is £955 per registered pupil and is to improve educational outcomes. This means that the more money that is available to us, the more we can spend on provisions and resources for pupils.

We are aware that many families who are entitled to claim free school meals for their children currently do not do so. We would like to reassure you that entitlement for free school meals is kept as confidential as possible and we have systems in place that make it easy for our pupils to access their meal at lunch time with the catering staff.

If you register your child for Free School Meals they would be entitled to a meal or other food items up to the value of £2.30. If they didn't want to claim their meal they wouldn't have to, however the school would still receive the additional funding. In addition your child may be entitled to subsidies for school trips and visits.

Your child may be able to have free school meals if you get any of the following:

- Universal Credit with an annual net income of no more than £7,400.
- Income Support.
- Income-based Jobseeker's Allowance.
- Income-related Employment and Support Allowance.
- Support under Part 6 of the Immigration and Asylum Act 1999.
- The guarantee element of Pension Credit.
- Working Tax Credit run-on (paid for the four weeks after you stop qualifying for Working Tax Credit).
- Child Tax Credit (with no Working Tax Credit) with an annual income of no more than £16,190.

If you would like to claim for your child to receive a free school meal please complete and return the attached form to school. The application will then be sent to Norfolk County Council Free School Meals Team to use their secure Eligibility Checking System. Alternatively, parents can apply online at www.norfolk.gov/neo, you will need to create an account using your details and a check will then be done on entitlement. They will then write to you confirming any eligibility and send a report to the school.

Many families find the provision of a free school meal helpful, especially in these economic times. Please consider claiming for your child if you are eligible. If you wish to discuss this matter further in confidence please contact Mrs A Barnes on 01493 720542 ext 201.

Yours faithfully

Mrs A Lumley
Assistant Vice Principal – Attendance and Safeguarding

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